



IMPORTANT INFORMATION

Dear Parents and Carers

We want to ensure that children have a safe transition between home and school. At Aranda learning begins at 9:00am. It is imperative that students are here and ready for learning at 9:00am.

The first few minutes is a very important part of the day as teachers touch base with each student, checking their emotional state and readiness to participate in the day's activities. Missing five minutes each morning may not sound like much, but five or ten minutes a day equates to a day of learning lost each term.

Children who are late also disrupt lessons because of their need for repeated instruction.

Our procedures at Aranda Primary School for monitoring late arrivals are as follows:

- Children are expected to arrive at 9:00am
- The roll is marked as soon as practicable
- Late arrivals are by law recorded as partial attendance
- Parents will be directed to go to the front office to sign in their child
- These late arrival records will be monitored by the School Executive
- In cases of chronic lateness, parents will be contacted by the School Executive.

The aims of these procedures are to ensure that children are looked after during the transition from home to school, as well as to encourage children to be punctual.

Regards

Phil Gray

Principal