**Aranda Primary School P&C Association**

**Minutes**

**18:30, 28 October 2020**

1. **Welcome and attendance**

Phil Gray (Principal), Joel Dalton (President), Jim Gilchrist (Outgoing Public Officer), Petra Cole (Vice President), Merisha (Mish) Percival (Canteen), Paula Banks (Class Reps), Jono Dampney (Public Officer), Janaline Oh (Uniforms), Ann Palmer (Book Club), Kirsty Munn (Treasurer), Wendy Robertson (Secretary).

1. **Apologies**

No apologies were received.

1. **Confirmation of minutes from the last meeting**

The minutes of the previous meeting were confirmed by Joel and seconded by Ann.

1. **Report from Paul Barnett**

* Landscape designer Paul Barnett presented to the committee both the work achieved and proposed for the Aranda Primary School grounds.
* Joel thanked Paul on behalf of the committee for the excellent presentation, and expressed the committee’s intent to continue to support his work.

1. **Reports**

**5.1 Principal**

Written report received with thanks – see Appendix A.

* Prerecorded information and welcome to the school community will be sent out to preschool and kindergarten parents and carers next Friday.
* Joel will record a welcome on behalf of the P&C committee.
* There will be three preschool sessions next year, 66 students in total can attend. The preschool enrollment process is run centrally through the directorate.
* School camps will go ahead as planned.
* Year 6 graduation ceremony will go ahead on the multipurpose course. Due to COVID restrictions it will be a ticketed event with 2 family members per child allowed to be present. After the ceremony there will be a dance presentation and a nice dinner.
* The teachers have planned some fun, outdoor activities for the end of school.
* Phil is continuing to work out the staffing requirements for 2021. He is confident that the school has picked up the new staff they want. 4 staff members are moving on.
* The end of year school concert will be recorded and sent to parents and carers.

**Q&A**

* Janaline asked when preschool parents and carers will get their flexischool access, as they will be keen to purchase uniform hats for their children. Phil will chase this up.
* Petra asked why can’t we direct debit the school anymore to pay for excursions etc. Phil will look into the reasoning, and get back to the P&C.

**5.2 President**

* Joel asked the committee to think about for the next meeting what events the P&C can run in 2021. Especially since we can’t have the fete due to COVID which is our biggest money raiser.
* Janaline floated the idea of having a concert and selling sausages and cake.

5.3 **Treasurer**

* Nil to report

**5.4 Public Officer**

* Nil to report

**5.5 Board**

* Nil to report

5**.6 ACT Council of P& Associations Update**

* Nil to report

**5.7 Fundraising and Events**

* Nil to report

**5.8 Music and Arts Program**

* Nil to report

**5.9 Canteen**

* Mish has been working on the proposal to receive funding from A.C.T. P&C for the training and skill development of Aranda’s canteen workers.
* They would like to do the certificate 4 in business through online learning. Mish is budgeting for the study plus staffing rates. The public officer will be the point of contact.
* Mish reported that Fridays continue to be the biggest day for canteen sales. Mish asked the P&C to consider hiring a third person on Fridays. Volunteers are great, but Nat spends half her time training them.
* Helen and Nat would like a new oven.

**5.10 Uniform Shop**

* Written report received with thanks, see Appendix B.
* Janaline informed the P&C that the second hand jumper sale was very popular.

**5.11 Class Representatives Coordinator**

* Nil to report

**5.12 Book Club**

* Written report received with thanks, see Appendix C.

**5.13 School Banking**

* Nil to report

1. **Cherry Drive**

* A cherry drive will go ahead before Christmas.
* Jono and Joel will run it.

1. **Block Crafters Coding and Robotics After School Club**

* Joel gave details of an after school program providing kids with entry level technology skills and coding.
* Phil and the P&C support the concept, the problem with hosting the program at Aranda Primary School is the space. Phil suggested they contact St Vincents or other schools in the area.

1. **Teacher gifts**

* Petra has bought a variety of plants and bottles of wine with ‘pandemic’ labels to give to the teachers and support staff. These will be given on teacher appreciation day on behalf of the parents and carers at Aranda Primary.
* Wendy moved to approve an overspend on the teacher’s gifts of $243.55, Ann seconded, unanimous agreement.

1. **Photo booth**

* The P&C is providing a photo booth at the year 6 graduation, where the children can receive a fun photo strip.
* Petra confirmed this has been paid for.

1. **Camp contribution**

* Traditionally the P&C have given the teachers that go on camp with the children a gift to thank them.
* Joel and Wendy will organise wine and chocolate.
* Phil reported that on the 5/6 camp there will be approximately 9 teachers, grade 4 camp approximately 8 teachers and grade 3 camp there will be approximately 6 teachers.
* Petra suggested we budget for 10 teachers per camp.

1. **$20k cash boost**

* Discussion surrounding the best use of the government cash boost. Janaline suggested sustainability conversions for the canteen, better containers etc.
* Joel acknowledged that due to no fete, the P&C will loose approximately $30K in revenue.

1. **Date of AGM:**

18:30, Wednesday 2 December 2020

**Appendix A  
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**Principal’s Report – Aranda P&C 28.10.20**

School banking to recommence next week.

2021 Preschool and Kindergarten information sessions will go ahead this year. Both sessions will be pre-recorded and sent to the relevant parent email addresses.

At this point in time, all school camps to go ahead as planned.

Year 6 Graduation to go ahead. 2 family members per Year 6 student will be invited to a Covid safe event on the multi-purpose court.

Paul Barnett will join us at 7pm tonight. Paul will share our Naturescape achievements and future plans.

**Appendix B**

Uniform shop report for Aranda P&C Meeting 28 October, 2020.

Financials:

Figures since last report (9 September) up to today (27 October):

Income: $2,812.25

Outgoing: $4,034.2

Current balance: $6,984.79

Everything is ticking along well. The second hand polar fleece sale pretty much sold out within two days of the newsletter going out. We are still getting a steady supply of unlabelled clothes (mostly polar fleeces) from the playground - some almost new - so now we are just selling them back to parents. (Paula might consider putting a note for class parent reps to remind people to label their kids' clothes in a way that will enable the front office to identify them, ie not just first name and initial.)

**Appendix C**

Book Club Report for Aranda P&C Meeting 28 October 2020

I'm just talking to the school about arrangements for Term 4 deliveries. I'm not planning on offering a 'gift' delivery option for Christmas presents this year (where books aren't given to the students, but parents arrange to collect them directly from me at the school).

Also - if there is a willing volunteer to take over Book Club - I'd be looking to hand it over in the next year. I appreciate that there is a preference for people to 'find their own replacements' (I don't know anyone!) - so if people hear of anyone who might be interested, please let me know.