**Aranda Primary School P&C Association**

**Special Meeting – Canteen Minutes**

**19:30, 5 May 2020**

1. **Welcome and attendance via zoom**

Petra Cole (President), Joel Dalton (Vice-President), Paula Banks (Class Reps), Janaline Oh (Uniforms), Jim Gilchrist (Public Officer), Laura Banks (Canteen), Bianca Da Silva (Canteen)

1. **Apologies**

Jason McCrae (Canteen), Nicole Sheikh (Canteen) Both consulted prior to the meeting

1. **Confirmation of minutes from the last meeting**

N/A

1. **Discussion surrounding the Canteen and Job Keeper payment**

* Janaline provided an overview of the job keeper payment and how it could apply to Aranda Canteen employees. A summary is attached via email which covers the points discussed.
* $10,000 cash flow relief cheque in the front office. Laura to bank it into Canteen or P&C account.
* Concluded support for Job Keeper payment noting low risk to the P&C and demonstrates value and appreciation of Canteen employees. Opting in means we decide each month if we are still eligible allowing time for the canteen to resume duties once safe to do so.
* Discussed difference between payment for April which would involve back paying difference of money already paid to the value of $1500 and then additional $1500 for last two weeks of April. To achieve this, payment must be made by Friday 8 May and lodged with ATO.
* Discussed other options, such as paying canteen employees their normal salaries using funds from the $10,000 gifted to the P&C. No support for this option as it takes funds from the P&C which could be used for other important initiatives.
* Agreement to pay Job Keeper for April if able to lodge by 8 May. A decision on May was agreed and payment to be made no later than 31 May 2020. Future decisions are subject to operational requirements.

**Motion:** Agree to pay the Job Keper for the month of April subject to Nicole having capacity and ability to pay staff by 8 May 2020 and Janaline registering the employees for Job Keeper. If payment cannot be made, we will apply for and pay employees by the deadline 31 May 2020 for the May Job Keeper payment.

**Moved:** Janaline Oh **Seconded:** Paula Banks

**Actions**:

* Petra to discuss outcome with Nicole to see if payment for April can be made.
* Laura to collect cheque and bank into canteen or P&C account.
* Laura to advise Jase of the outcome and Jase to advise the canteen employees.
* Petra to advise Phil of the P&C decision.