

**Aranda Primary School P&C Association Meeting Minutes**  
**18:30, 3 August 2022**

1. **Welcome, acknowledgement of country, and attendance**  
Phil Gray (Principal), Joel Dalton (President), Erin Dampney (Uniforms), Teegan Cole (Year reps), Hayley Beveridge, Penny McKenzie (Book Club), Wendy Robertson (Secretary), Merisha (Mish) Percival, Kirsty Munn (Treasurer), Danish Khan

2. **Apologies**  
Jono Dampney

3. **Confirmation of minutes from the last meeting**  
Minutes from the last meeting were confirmed by Joel and seconded by Penny.

4. **Reports**

**Principal**

- Phil reported that it had been difficult times for many schools with the rise in covid cases. Aranda Primary has backup plans if a cohort needs to go to remote learning. These plans will prevent the whole school from going back to remote learning. Phil has 2.5 teachers as in-built relief teachers, which helps to 'plug the gaps.' The executive team is also helping with classroom teaching.
- The staff were keen to attend the trivia night and would like a table.
- The girls 5/6 AFL team won the ACT final. Thanks goes to Cameron James for making it happen.
- The year 3 camp is coming up in week 5. Interestingly, the camp has had more acceptances than in previous years.

Joel asked how many teachers going on year 3 camp?

- Phil replied 7 teachers.
- Several children are registered to come to the school during the upcoming pupil-free days.
- Jessie Wilson has been collecting information on upgrading the 5/6 playground. A casual survey of the 5/6 kids showed that a large percentage like the playground they already have! Phil suggested that the current playground is painted and sections replaced, and we could add one or two pieces, such as a climbing wall or climbing web, an item that would positively contribute to the space. The prices of a ninja playground are astronomical. Jessie would like to talk on-site with the P&C.

Penny suggested that the preschool has both a need and an idea for improvements to their play space.

- Phil proposed that the P&C could upgrade the 5/6 equipment and fund the work that has been earmarked for the preschool.
- Phil is keen to help advertise the colour fun run.

Joel thanked the school for being flexible with dates. He would like teacher and community support. The kids would create their colour fun run profile and then raise funds online. Teacher involvement is important. For the fun run to work well, it needs a whole school/community approach.

- Phil said the school would help with the colour run however they can.
- Teacher's requests - see Appendix A.
  - Request to fund basketball singlets for \$450 proposed by Joel, seconded by Erin. **Unanimous approval from the committee to fund basketball singlets.**
  - Discussion regarding the request to fund whisper phones for \$1250. Joel proposed that the P&C fund a third of the cost, after school care committee fund a third, and the school fund a third of the cost. Teegan seconded the proposal. **Unanimous approval from the committee to fund a third of the cost of the whisper phones.**
  - Request to purchase fine motor equipment - Joel proposed the P&C fund \$500 towards the equipment. **Unanimous approval from the committee to fund \$500 towards fine motor equipment.**

Joel suggested we wait before approving more funding requests until after the next two fundraising events, trivia night and colour fun run.

- Phil reported that the intention was for parents to return to the school for assemblies in term 3; however, the covid impact made this impossible. He has received very positive feedback about 'All Around Aranda.' Parents will return to the school for graduation, an outdoor event. Unfortunately, Grand Friends Day will also be impacted again and will be made digitally. Due to the green room at the school now, a more professional production can be expected.
- Parents joining in for kindy reading remains on hold during winter to keep everyone safe.
- The directorate will start engaging with the community on the proposed fence.

Penny mentioned that at the Hawker College fence consultation, the directorate representative stated they would only do a consultation if the Board, P&C and Principal agreed on the need to fence the school. Given the P&C has not approved, Penny asked how consultation could start?

- Phil responded that the directorate would bring in people to answer the P&Cs questions.

Mish questioned whether there was a way to get parents more engaged in school life, as currently, due to the ongoing covid situation, they do not feel welcome at the school or engaged.

- Phil agreed and noted that teachers don't know parents well either. They are unhappy about the arrangement, as they understand that the cohort of parents in junior years has been left out like no other parents. However, he needs to prioritise staff health. The responsibility also rests on the P&C; how is the P&C engaging the parents? He

suggested parents could come along to bush kids – an outside activity. There will be a big celebration when parents come back into school!

Teegan noted that we need people to volunteer in the P&C and all the subcommittees. If parents are feeling disconnected, then they can get more involved.

Hayley requested more communication with parents. At the moment, parents feel like covid is just an excuse to remove parents from school life.

Mish highlighted that we must ensure new parents entering the school are not forgotten and brought along on the Aranda journey.

- Phil will address the issue mentioned above in a talking head.

#### **Treasurer**

- Kirsty stated that the Aranda P&C had been accepted as a community partner of Canberra Southern Cross Club.
- Grilled fundraising money of \$100 is ready for collection.

#### **Canteen**

- Mish reported that illness had affected the canteen.
- The canteen needs two volunteers as a minimum on Fridays.

Teegan wondered if you need someone 11 am-1 pm could an afters person help in the canteen?

- Mish stated they would appreciate any help.
- The menu in the canteen has changed. Persian rice (rice veggie bowl) has been introduced for cultural integration.
- The pie pilot was a success. Husk pies are delicious, healthy, and waste-free.
- Grant update - Nat has done a great job at her studies and is contributing more to the fiscal environment of the canteen.
- Adrian will make a financial statement.
- The disco last Friday was a great success with lots of engagement.

#### **5. Transfer of uniform shop and canteen online platforms to square**

- Erin reported that Michelle and Adrian did a great job looking at square, and Carol has made a comparison.
- Moving to square is a great option as it is easier to administer. Parents don't have to set up an account and pay money in advance like with flexischools. There are lower fees, approximately \$5000 saving in fees. The uniform shop is going to trial square in term 4 with a view to using it next year.

Erin asked if the P&C has a contract with flexischools?

- Mish reported that the canteen council of ACT did a bulk procurement for flexischools.
- Erin will be setting up the square website.

- Mish mentioned that a benefit of flexischools is that it can be set up to print labels for the lunch orders. She will look at implementing square in the canteen.
- Teegan stated she would help Mish and suggested that the ability to communicate through flexischools also needed to be considered.

6. **Trivia**

- Penny has been organising prizes for the silent auction. Most businesses approached have kindly donated. Hampers and vouchers will be available.

7. **Colour run**

- Joel is looking forward to this fantastic opportunity which is all about kids and getting all kids there.
- The P&C viewed a video of a colour fun run.
- Joel would like a team of people to help.
- The proposed date is 17 October, with a 4-5 week lead-up. Teachers are welcome to come and slime the kids. The time of the run depends on how many participants and volunteers. The more parents are involved, the more successful.

Phil mentioned his concerns with money collection and raising money for the school rather than a charity.

- Joel stated all fundraising is online. The fun run is as much about a community activity as it is about fundraising.

8. **Cherry Drive**

- Kirsty is happy to organise this year.

9. **Date of next meeting:**

AGM: 18:30, Wednesday 7 September 2022

## APPENDIX A

### Request for Funding Support by the Aranda Primary School Parents and Citizens Association

Dear Aranda Primary School P&C Committee,

In past years Aranda Primary School has enjoyed the wonderful support of the P&C who understand the importance of supporting our school. We appreciate all that the P&C has provided to the school and thank you for the opportunity to submit the following funding request for your consideration.

**Project Name** Basketball Singlets

**Teacher** Lisa Kingham / Cameron James

**Responsible for Request**

**Purpose of Request**

In 2021 through the school sport budget, basketball singlets were purchased for the school to use at gala day events. Due to financial restraints the sizes are suited to the 5/6 students. Funding would allow for a smaller set to be purchased that will fit the 3/4 teams.

#### Details of Funding Request

Supplier Name	Details of Item	Item Code	Quoted Cost (Inc GST)
One Sport	Basketball Singlets (Set of 10)		\$450
.	.	.	\$
.	.	.	\$
TOTAL COST			\$450

Please do not hesitate to contact me directly via the Front Office if you require any further information regarding this funding request.

Thank you for all of your ongoing support.

**Lisa Kingham**

Dear Aranda Primary School P&C Committee,

In past years Aranda Primary School has enjoyed the incredible support of the P&C, who understand the importance of supporting our school. We appreciate all that the P&C has provided to the school. I thank you for the opportunity to submit the following funding request for your consideration.

<b>Project Name</b>	Home Readers & STEM Room
<b>Teacher Responsible for Request</b>	James Harrison
<b>Purpose of Request</b>	<p><i>Request 1</i> - Provide opportunities for young readers to develop their fluency, expression and comprehension with updated quality literature in the home environment.</p> <p><i>Request 2</i> - Update and maintain STEM Room to make it a workable and functional space for students to learn and discover problem solving skills.</p>

#### **Details of Funding Request**

<b>Supplier Name</b>	<b>Details of Item</b>	<b>Item Code</b>	<b>Quoted Cost (Inc GST)</b>
Nelson Cengage	Home Readers	N/A - \$8.50 Unit	\$3000
IKEA	Customised Shelving	N/A	\$1500

**TOTAL COST \$4500**

Please do not hesitate to contact me directly via the Front Office if you require any further information regarding this funding request.

Thank you for all of your ongoing support.

**James Harrison**  
Aranda Primary School

Dear Aranda Primary School P&C Committee,

In past years Aranda Primary School has enjoyed the wonderful support of the P&C who understand the importance of supporting our school. We appreciate all that the P&C has provided to the school and thank you for the opportunity to submit the following funding request for your consideration.

<b>Project Name</b>	<i>Fine Motor Equipment</i>
<b>Teacher Responsible for Request</b>	<i>Jessie Wilson</i>
<b>Purpose of Request</b>	Classroom teachers in the junior school have identified the need for improved handwriting. The Year 1 teachers have found when taking part in fine motor activities directly before writing lessons, the students handwriting shows significant and immediate improvement.

#### **Details of Funding Request**

Supplier Name	Details of Item	Item Code	Quoted Cost (Inc GST)
.MTA	Round Pegs and Peg Boards with 12 Pattern Cards	. JYN470	\$\$129.95 x 3 = \$389.95
. .MTA	Hammer and Nail Play Set in Container	. LB0041K	\$\$139.95 x3 = \$419.85
.MTA	Stackable Lacing Button Shapes 288pce	JYN021	\$59.95 x3 = \$179.85
K Mart	Pick up Sticks Save Penguin On Ice Game, SS Penguin Trap	P_42964780	\$15.00 x3 = \$45.00
Amazon	Activate Funny Family Party Ice Breaking Kids Puzzle Table Knock Block	SG_B06WWPLH3M_US	\$66.36 x 3 = \$199.08
The Therapy Store	JUMBO TWEEZERS	449385	\$2.95 x3 = \$8.85
The Therapy Store	MINISQUIGZ	FA107-1	\$29.95 x3 = \$89.95
The Therapy Store	DESIGN & DRILL BRIGHTWORKS	EI4122	\$89.95 x3 = \$269.85
The Therapy Store	WOODEN STACKING STONES	TH299	\$39.95 x3 = \$119.85
The Therapy Store	WRIGGLEWORMS FINE MOTOR ACTIVITY SET	LER5552	\$49.95 x3 = \$149.85
The Therapy Store	CALM AND BREEZY WOODEN STACKING RAINBOW	NG23486-V	\$29.95 x3 = \$89.95
The Therapy Store	RAINBOW PEBBLES ACTIVITY SET	13206	\$39.95 x3 = \$119.85

The Therapy Store	THERAPUTTY  PUTTYXS	\$14.95 x 12 = \$179.40
The Reject Shop	Clear Storage Box With Lid 10L 6pk  SKU: 30098474	\$2900 x4 = \$116
<b>TOTAL COST</b>		<b>\$2,377.28</b>

Please do not hesitate to contact me directly via the Front Office if you require any further information regarding this funding request.

Thank you for all of your ongoing support.

**Jessie Wilson**

Aranda Primary School

Dear Aranda Primary School P&C Committee,

In past years Aranda Primary School has enjoyed the wonderful support of the P&C who understand the importance of supporting our school. We appreciate all that the P&C has provided to the school and thank you for the opportunity to submit the following funding request for your consideration.

<b>Project Name</b>	Whisper Phones – 1 per child in junior school (K – 2) i.e. a class set We currently have 6 phones per class.
<b>Teacher Responsible for Request</b>	Sandra Kelly
<b>Purpose of Request</b>	Whisper Phones support the acquisition of phonemic awareness by allowing the student to hear their own voice while reading. They also help improve a student's focus and attention. The voice funnelling and use of the simple resource tool for reading can redirect a distracted reader. Applications extend beyond reading lessons. For example, to learn times tables, practise assembly presentations, retelling what happened in a story to strengthen sequencing skills...  In order to cut costs, we plan to have a "working bee" to make the phones ourselves from these supplies, as commercially sold whisper phones are too expensive.

#### **Details of Funding Request**

<b>Supplier Name</b>	<b>Details of Item</b>	<b>Item Code</b>	<b>Quoted Cost (Inc GST)</b>
Dural Irrigation	PVC elbows	SKU 35360	\$925.00



Bunnings	PVC pipe	PUP2512-Y	\$275.00
Discount Shop	Coloured contact	N/A	\$ 50.00

**TOTAL COST \$1250.00**

Please do not hesitate to contact me directly via the Front Office if you require any further information regarding this funding request.

Thank you for all of your ongoing support.

Sandra Kelly  
Aranda Primary School

**Banambila St, Aranda ACT 2614**