

**Aranda P&C Meeting: Wednesday 10 May 2023 6:30pm**  
**Minutes**

**1. Attendance**

In person: Meredith Allen (Secretary), Alison Watters (Secretary), Penny McKenzie (President), Troy Hedland (P&C Board rep), Phil Gray (Principal), Lisa Kingham (Deputy Principal), Scott Pearce (Deputy Principal), James Dunlop (Treasurer), Mark Pickering, Bridget Tilley, Petra Cole, Gen Whitlam John Williams, Vicky Russell, Ilona Horvath  
Online: Kat Spouse, Blain Berhanu, Ian Harding (Appointed member, Aranda PS Board)

Apologies: Wendy Robertson (Vice President), Joel Dalton, Hayley Beveridge, Merisha Percival (canteen), Teegan Coyle, Jen Ainsworth (Aranda Arts & Music), Megan Pollock, Jon Ingram, Monique Earsman, Carol Lander

**2. Confirmation of minutes**

- Minutes from last meeting on 22 March 2023 were confirmed by Bridget Tilley and seconded by James Dunlop.

**3. Request to join P&C**

- Ilona Horvath has requested to join the P&C as a citizen.
- Penny confirmed constitution provides that citizens can be accepted and Ilona was accepted as member of P&C.

**4. Principal's report**

- Phil provided a Principal's report and noted:
  - successful athletics carnival held recently
  - high levels of illness at school at the moment and concern for health of both students and teachers
  - year 6 student, Eloise, recently won a national science prize and was celebrated at an assembly
  - infrastructure update - building being built for Kindy teams near the current Kindy rooms and construction of spider web play equipment near 5/6 playground due to take place in July holidays.
- Phil to provide a table with details of projects that Phil/teachers support (including priorities).

**5. Other reports written & verbal**

**a. Reports from year reps**

- Successful social event at Jamison Southern Cross club with 95 RSVPs organised by Kindy year rep, Blain Berhanu.
- Social event also planned for year 2 group.
- Year reps noted that Whats App groups assisting with social interaction for year groups and recommend other year groups do this as well.

**b. Uniform shop (Bridget Tilley)**

- Bridget reported income for term 1 - \$8902. Slightly down from last year.

**Aranda P&C Meeting: Wednesday 10 May 2023 6:30pm**  
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- Second hand shop has been popular and receiving good quality donations.
- Bridget suggested a more formal volunteer structure is required and will work with Monique to drive this including advertising in P&C news and pulling from volunteer register.
- Suggestions to increase volunteers included using whats app year groups to advertise and possibly engaging with Canberra High for year 10 volunteers.

**c. Canteen (report from Merisha read)**

- Merisha reports that in term one the canteen staff trialed moving Tuesday cooking to Wednesday-Friday cooking which provides greater freshness of food and better working hours for the staff.
- There will be an evaluation of the efficiencies of this arrangement which will occur once finances are reviewed.
- Merisha to report back on quotes for outsourcing proposals for the canteen at a future meeting.

**d. Book club (Kat Spouse)**

- No book club since last meeting.
- Query about lack of uptake in bookclub orders from preschool cohort which has traditionally been one of the biggest cohorts for orders. Lisa noted that there may be some confusion in the preschool code that groups use when ordering. Kat and preschool rep to work on messaging about this for future book club runs.

**d. Music & arts program (report from Jen Ainsowrth)**

- Program remains highly subscribed and Jen passed on her thanks to Lisa Kingham and school for support of the program.
- Some Issues with drama and dance options related to tutor availability.
- AMA is seeking volunteer coordinators and treasurer to assist.

**e. Finance (James Dunlop)**

- James reported that there are no major outflows or changes in account.
- James is considering access to accounts, ACNA reporting and insurance coverage, including arrangements for insurance for music program. James to discuss with Jen Ainsworth.

**f. Board (Troy Hedland)**

- Board hasn't met since last time the P&C met. Nothing to report.

**g. Grants**

- Carol is investigating grants and options and will report back.

**6. Election of P&C rep to the ACT council of P&Cs**

**Aranda P&C Meeting: Wednesday 10 May 2023 6:30pm**  
**Minutes**

- John Williams has volunteered to be P&C rep on the ACT Council of P&Cs. Ilona Horvath proposed, seconded by Kat Spouse.

**7. Vacant P&C roles**

- Year 5 parent rep – Bridget volunteered.
- Coordinator of year group reps - Teegan Coyle elected. Alison Watters proposed and seconded by James Dunlop.

**8. Program of events**

- Bunnings BBQ- John Williams volunteered to take this on.
- Wine tasting – Merisha working on securing venue.
- Trivia night - Mon coordinating and date booked for Friday 18 August at Labour Club. Volunteers needed for coin toss and silent auction.

**9. Fundraising**

- Joel Dalton has proposed disco for year 5/6, possibly on 4 August. Phil noted some issues to discuss with Joel including age group attending, timing and responsibility for communication and risk management factors etc to be considered. *Action:* Joel and Phil to discuss.
- Discussion about other fundraising ideas including fete, colour run options.

**10 Update re proposed fence**

- Education Directorate ran an open house night in term 1, week 9 regarding proposed fence.
- P&C office bearers have been requested to confirm position of P&C regarding fence with the Directorate and will meet to consider position.
- Discussion among group about proposed fence and process – concerns noted from the group include concern about energy and resources being spent on the proposal, considerations to be taken into account by office bearers in making decision about P&C's position, information that is still expected to be provided by the Directorate, engagement with the community and next steps in the process.

**11. Other business**

- Noted that the following volunteer roles that are required to be filled:
  - Aranda Music Program
  - Assistance with trivia night - silent auction, coin toss
  - Uniform shop.