

**Aranda Primary School P&C Association
Meeting minutes**

Date: 26 October 2022

Time: 6.30-8.00pm Location: Hybrid (Community room and online via Teams)

1. Welcome and acknowledgment of country

Attendees:

Penny McKenzie (President), Wendy Robertson (Vice President), Meredith Allen (Secretary), Alison Watters (Secretary) Troy Heland, Teegan Coyle (Year group rep), Jon Ingram, Erin Dampney (Uniform shop), Jono Dampney (Public Officer), Petra Cole, Kirsty Munn (Treasurer), Kristy Youngman (Board), Carol Lander, Phil Gray (Principal), Shavaun Andreou, Merisha Percival (Canteen)

online - Damien Brosnan

- Kathryn Spouse (Book club)
- Monique Earsman (Communications officer)

2. Apologies - Joel Dalton, Hayley Beveridge (Junior School Representative)

3. Reports written and verbal

a. Principal - Phil Gray

- Phil spoke to the P&C about a reflective report that the school is working on for their staff. From this report, the common themes at Aranda are:
 - the children are happy and their social and academic growth is good; and
 - the school has a stable and happy teaching staff.
- Phil provided an update on the school's 10-year Master plan. This plan was put together with input from the community including children, teachers and parents. The priorities in the plan have been achieved early, within 5 years. The number one priority in the plan was to upgrade the hall and gardens.
- Academically, students are showing strong growth in writing over the last 4 years and measurements are at above expected levels in the ACT and nationally. NAPLAN scores are also strong and in literacy & numeracy the school scores are above ACT norms and well above the Australian mean.
- Teachers from Aranda work collaboratively with other schools, and share information about programs at Aranda, eg the Chromebook program, mental health & wellbeing program.
- A disability education program will be established at the school next year. Phil will share more information about the program when he receives further details re dates, staffing etc. but is confident the unit will enrich the school and the community.
- Penny thanked Phil for his report and his efforts to make the school so wonderful.
- Troy asked about the 'master plan' for 10 years that was met within 5 years. Is there another plan? Phil advised that a new plan is being formulated and noted that the support and fundraising the school received from Afters and the P&C was one factor that contributed to the master plan being met ahead of time.

- Teegan asked about NAPLAN not suiting all children and whether there is a difference between NAPLAN results and testing conducted by the school. Phil advised that there is no difference with reading but there is a slight anomaly with maths results which Phil is investigating. Phil flagged the possibility of having some involvement from parents re maths similar to reading (whilst acknowledging that parents are busy).

b. Uniform shop update (Erin Dampney)

- Transition to square has been working well and is much smoother than flexischools. Square can also be used for second hand sales.
- Erin advised that the public functionality of Square is very good and passed on her thanks to Adrian for all his work with Square.

c. Book club report (Kat Spouse)

- Book club had a great result for term 3 with \$4,441 books ordered and earning \$888 in rewards for the school.

4. Colour run update

- Report from Joel. The Colour run was postponed due to bad weather and will be rescheduled to a date in the second half of November.
- Communications will go out about a new date shortly.
- Fundraising is still ongoing.
- Well done to Joel and the Colour fun run team for all their hard work with the event.

5. Canteen update

- Canteen is exploring how it can remain viable. Mish noted that the canteen was previously a committee of 5 but is now down to 2 people.
- Mish would like the P&C to explore options which may include:
 - Afters to take over canteen
 - Outsourcing the running of canteen.
- Discussion of canteen issues was deferred at this meeting.
- Mish noted that the canteen is considering efficient financial systems, including potentially obtaining a square platform which includes a tablet for cash sales. A tablet is required as Square doesn't have the workflow to assist canteen staff with dockets etc - so 'backend' issues can arise.
- Proposal - get an ipad & square system for approx \$1,700. Can be used for other events such as the colour fun run and trivia night.

Action:

- Call out for ipad or tablet donation (costs of the actual square device is affordable)
- Cover costs of square and service fee until then.

6. Teacher appreciation day gifts update

- 50 pairs of socks and gin procured for teacher appreciation gifts. Wendy to liaise with Phil to find a date to drop gifts at school and a photo to be sent to Mon for comms about this.
- Thanks to Carol and Wendy for organising gifts.

7. Fence update

- Statement calling for input on the fence was sent out on Sunday 23 October 2022.
- Responses will be collated and sent through to the Directorate.

8. Cherry Drive

- Kirsty to organise this year, with possible timing in the first week of December.
- May need volunteers on the day to help with distribution of cherries and Chauvan offered some assistance from Afters if needed.

9. Re-engaging the community

- Wendy, Jon and Hayley (and anyone else) to meet to discuss ideas to re-engage the community e.g. social events.
- Penny noted that there will be a 'generation' of P&C members who will be leaving in the next few years and the need for people with kids in younger years to have those connections and rebuild the social fabric of school.

10. Communication strategy meeting

- Meeting on **16 November 18:30** in Community Room to consider facebook page, year rep emails and communication generally.
- Penny expressed her gratitude to Monique for her outstanding work on communications.

11. 2023 discos

- Joel has proposed a 3 /4 and 5/6 disco in term 2 next year on a Friday after school, with the possibility of a junior disco.
- Phil will discuss with Joel and P&C to discuss at next meeting.

12. End of year concert & BBQ

- Jono, Kirsty & Joel to take responsibility for BBQ plus any others who can assist.

13. Rep to ACT P & C Council

- Penny attended the ACT P&C Council meeting recently and encouraged anyone who would like to be a representative to attend.
- Mish attends from a canteen perspective as there is a canteen subcommittee.

14. End of year P&C party

- Jon & Penny to make enquiries about TAMF and advise date.

15. Other business

- **Bank accounts** – motion that Meredith Allen, Jono Dampney & Kirsty Munn be signatories to CommBizz online, banking and main account and app passed with unanimous approval
- Motion proposed by Wendy Robertson and seconded by Alison Watters.
- **Technology** - Wendy noted there may be a grant available for tech set up for P&C meetings.

16. Date of next meeting:

18:30, Wednesday 30 November 2022