

**Aranda P&C Meeting  
30 November 2022 6.30pm  
Minutes**

1. Welcome and attendance

Penny McKenzie (President), Wendy Robertson (Vice President), Alison Watters (Secretary) Jon Ingram, Kirsty Munn (Treasurer), Carol Lander, Shavaun Andreou, Monique Earsman (communications officer) Lisa Kingham (deputy principal) Hailey (junior school rep), John Williams.

Online: Petra Cole.

2. Apologies

Meredith Allen (Secretary), Teegan Coyle (Year group rep), Erin Dampney (Uniform shop), Jono Dampney (Public Officer), Merisha Percival (Canteen), Joel Dalton, Katherine Spouse (book club), Phil Gray (Principal),

3. Confirmation of minutes

Agreed by Wendy, Seconded by Jono.

4. Reports written and verbal

Deputy Principal - Lisa Kingham attended to provide the principals report since Phil is at camp. She thanked the P&C for the teacher appreciation gifts, congratulated us for the successful Colour Fun Run, and provided an update on school camps. The Yr5s has returned from camp and Yr6 went this am, Yr3 recently went, and all camps have been very well received so far. She noted that wifi was not great at camp locations so posting photos was challenging. Teachers are focusing on math outcomes as a priority - including how to engage parents better to support children with math and hosted a world of math day. Key areas include increasing children's enjoyment of math and making it a fun and positive learning experience. The school is also working on transition points in school – for preschoolers and Yr6. Yr6 transitions to Canberra High include a sample day for all children at the high school. Canberra High School teachers have also come over to Aranda to meet Yr6 teachers and share info about the children attending there in 2023. A new program to support children with additional needs is being introduced at Aranda in 2023. The school already supports many children with additional needs, but the new small group space will be developed to support new and existing pupils. The school is being supported by the ACT Education Directorate Inclusion Team to develop the space and supports necessary. Phil will share more information with the school on this in 2023. Practice for the end of year concert is well underway and everyone is looking forward to it.

Questions/ comments:

- When info on small group space will be released – it will be this term (Term 4 2022).
- Parental engagement re math – are there going to be packs provided to families to support them re math? It was noted that funding from P&C could be used to support this,

also noted that pre-COVID the school held an interactive math night and reading and science info sessions – they are considering whether to run these in future.

- Some people noted they preferred online communications rather than a pack or email (like Seesaw). Lisa noted they try to keep Seesaw content focused on school and schoolwork. She also noted that the school's Math Annual Action Plan Team and Comms team were working on ideas re this at present.

Uniform shop – no report

Canteen quick report – Teegan (Afters) and Mish will meet over the break to talk about the future of the canteen and will bring ideas for discussion to the P&C early next year.

Book club – no report except to say volunteers are required on Monday wk 10, 9-11am for book sorting.

Music and Arts program – Jessica Dickinson has coordinated this program for a while. The P&C would like to record their thanks to her and note that the job is being taken over by Jennifer Ainsworth. The school met with them both recently, and Penny is to meet with them too asap to enhance links between the program and the P&C.

## 5. Fundraising & events

**Colour run** – debrief. The event was the first big P&C event since COVID and was a great success. P&C members noted that the event was a lot easier/less resource intensive than a fete for a similar amount raised. The report on the event was summarized verbally and provided in writing.

*Lessons for future events:*

- First aid role very busy, ideally would have 2 in future.
- Providing free sunglasses for children to avoid powder in eyes worked well.
- Need people to manage powder distribution to stations as there were limited supplies.
- Need person to manage free drink distribution.
- Leftover sausages (12 pks and 3 vegan) were donated to Afters.
- Acknowledge that some parents indicated that they would prefer the option of no prizes for children or to donate prizes to charity. This will be explored for future events.

Thanks to Joel and the team behind the event again for all their hard work.

**Cherry Drive** – collection will be 7 December 3-5.30pm. Orders have been processed through uniform shop so don't have an update re level of orders currently. Pick up arrangements will be the same as last time, with P&C volunteers managing collection in the car park. Delivery of cherries will be as close as possible to 3pm. It was noted that if we pay the order that day then they will deliver later. P&C members thanked Afters for their help with the Drive. Kristy, Carol, Mon, Wendy and Penny have volunteered to help.

**End of school concert** - 15 December 5.15pm - 8pm. It was agreed that the P&C will put on a BBQ. Michael to coordinate this. Jon provided feedback on Colour Run BBQ and will talk to Jim

re previous years. Also need to get comms out on this asap – as a fundraiser, it will be a paid BBQ. Michael is covering drinks as well. He noted that if people have to pay it slows things down. Afters to discuss selling fairy floss at concert with Penny offline.

**Year 6 graduation** – no invoice for the photo booth yet – Lisa to follow up.

**End of year P&C party** - 7 December 7pm at To All My Friends. Advertised to local community. Note the Canberra High model for end of year party was a quick meeting for an hour, the P&C funds food/drinks, \$10/head (Turkish, sushi, beer wine and champers). The Board, school staff (including those who run programs like the canteen/Afters) are invited and come together to celebrate and thank people. Canberra High also compiles a list of everyone that has volunteered for the P&C that year and send a thank you card at end of year. P&C to consider this approach for 2023.

#### 6. Other activities

**Fence update** – Wendy and Carol reported on the process for collating comments from community on the issue. Forty-one comments were provided by email from members of the school community. These were compiled by theme and a report drafted based on them. Questions asked were separated out and included as an appendix to the report. The report was emailed to the directorate and the school on 23<sup>rd</sup> November 2022. Richard from the Education Directorate thanked them and acknowledged receipt. Penny had a discussion with Phil on the report, he found it and the comments helpful and appreciated efforts to draft it. Phil didn't have any info about what the consultation process would look like but expected that there would be a survey of parents and a consultation process.

Penny explained that whilst she did not have a mandate from the P&C, she felt that surveying parents without answering the questions from the community was not ideal. She also noted that it was very close to the end of term to be progressing any further work on this. It was noted that it is still not clear on what the consultation re school and community would look like and that it was evident from comments provided that people want more information about the fence and the process for deciding if a fence is to be installed before they provide their views on it.

It was reiterated that the P&C committee's role is to advocate for a fair and transparent process and to ensure that all views are heard and considered.

It was agreed that the report sent to the directorate re comments would not be shared more widely as consent to do so was not explicitly requested from respondents.

**Communication strategy report** – the comms team have developed a discussion paper on plans for P&C communications - the main action item is the centralization of P&C emails using a marketing platform. Emails will be automated and shortened with dot points and links. The emails will be more concise, consistent, and easier to read.

The year rep role will move to become more of a community building role rather than comms. They will be responsible for class gifts and catch ups etc. The P&C page on school website was

updated recently thanks to Sam in the office. The P&C would like to thank Mon for all her hard work on this.

7. Brainstorm events for 2023

- a. Welcome picnic – Wendy to look at dates for this and liaise with school.
- b. Preschool welcome – coffee morning with preschool parents – funding agreed to provide coffee and have P&C rep at café to have a chat re P&C with new parents.
- c. Year reps – noted that the most useful part of the role is to collate the contact list for the class. Weekly emails are generally reported to be very repetitive, and information is already provided elsewhere. Agreed that it makes sense to shape the role around the key benefit rather than continue as is.

See sheet of proposed schedule for 2023 – Hayley lead for preschool, Teegan lead for yr reps, Wendy and Mon leads for school welcome picnic.

8. P&C meeting dates 2023 (see below)

9. Other business

P&C grants available: Canberra High got a grant for video conferencing; Wendy has a contact who knows about grants for schools. We missed cut off for a grant this round but will find out more for future. Hybrid model for P&C meetings to continue.

Small room classes being introduced –Is there grant money for equipment for playground equipment for all abilities? Lisa advised that they are following up on this. Jon suggested future proofing the Yr5/6 playground upgrade so that it is suitable for all abilities.

10. Date of next meeting Wednesday 15 February 2023, 18:30 to 20:30.

P & C meeting dates 2023		
Term 1	Wk 3	Wed 15 February 2023
	Wk 8	Wed 22 March 2023
Term 2	Wk 3	Wed 10 <sup>th</sup> May 2023
	Wk 8	Wed 14 June 2023
Term 3	Wk 3	Wed 2 <sup>nd</sup> August 2023
	Wk 8	Wed 6 <sup>th</sup> Sept 2023
Term 4	Wk 3	Wed 25 <sup>th</sup> Oct 2023
	Wk 8	Wed 29 <sup>th</sup> Nov 2023