

Aranda Primary School P&C Association

Agenda

18:30, 10 February 2021

1. Welcome and attendance

Phil Gray, Kirsty Munn, Janaline Oh, Wendy Robertson, Paula Banks, Mish Percival, Jono Dampney, Joel Dalton, Troy Heland

2. Apologies

Petra Cole, Penny McKenzie

3. Reports

4.1 Principal

- Written report received with thanks – See Appendix A.
- Phil received notification of the successful award of a \$10781 grant. Mish applied for the grant to fund the development of skills in business acumen for the canteen workers. They can gain a certification in small business through this training. Janaline noted that it would give canteen workers transferable skills.
- Currently 618 enrollments at the school, including preschool. There are 27 classes with 3 classes in preschool. For grades 3 through to kindergarten, Phil likes a maximum number of 21 students in each class.
- Camps will be going ahead, and excursions and carnivals are now able to be held. Assemblies in the hall will return with a reduced crowd. There will be no more whole school assemblies due to space and COVID restrictions.
- The learning focus for this year will be maths and reading. Phil would like families to be involved and intends to give ideas for learning extension at home in these areas.
- There is a new raised pedestrian crossing on Bandjalong Crescent with lights currently being built.
- Work is currently being undertaken at the front of the school on the yarning circle.
- Phil is concerned about the school's involvement with school banking, particularly with using Dollarmites. Currently, financial literacy is taught at the school. The legislative assembly introduced a bill today requesting the banning of school banking programs. Only 8 people are now using it.
- The 'getting to know you' interviews conducted remotely between parents and teachers worked well.
- Kindergarten children have settled into school very quickly.
- Phil reminded parents they can still enter the school at specific points, so their presence can be recorded (for COVID notifications).

Q&A: Wendy asked about the wastage of school materials, with some exercise books coming home at the end of the year barely used. Phil replied that the school is trying to reduce what they order. Janaline suggested using loose leaf instead of exercise books. Phil will talk to Sam.

4.2 President

- Joel is looking forward with excitement to the year ahead and is keen to ramp up fundraising efforts.
- Janaline suggested we try to recruit kindy parents.

4.3 Treasurer

- Kirsty now has access to online banking!

4.4 Public Officer

- Nil to report

4.5 Board

- Nil to report

4.6 ACT Council of P& Associations Update

- Nil to report

4.7 Fundraising and Events

- Nil to report

4.8 Music and Arts Program

- Nil to report

4.9 Canteen

- We are now without a canteen manager, Marjorie Paisley is helping temporarily.
- Mish requested the committee to share the advertisement for a new manager and will share the ad through the parent reps when they are up and running. She has received a few expressions of interest.
- There has also been a turnover of the canteen committee, and the treasurer role is available.
- The canteen committee still has a sustainability plan and is keen to reduce plastics. They have been looking at menu choices – analysis of the survey results shows that spaghetti bolognaise, mac and cheese, pies, jelly, frozen yoghurts and sushi are among the school community's favourite foods.
- The survey mentioned above, conducted last term, had a fantastic response rate from students, and approximately 12% of parents and carers filled in the survey. Generally, people were happy with the food choices at the canteen, and parents wanted healthier choices. Of the parents surveyed, only 12% indicated they would not be happy to pay more for sustainability.
- Mish thought there is huge scope for rationalising the menu. This term, the canteen team will be assessing the menu options, with a potential roll-out in term 2. One suggestion is to have a smaller menu that rotated more often, using seasonal produce, utilising the school garden. Janaline has spoken to Myriam Davies about setting up a calendar with the produce that will become available.

4.10 Uniform Shop

- Written report received with thanks – See Appendix B.
- Janaline is looking for a successor to take over the running of the uniform shop. Discussion ensued regarding the successor.
- Janaline mentioned that second-hand uniforms require slightly more work, as they can't be sold on flexischools because of the variability of stock levels.
- Joel thanked Janaline for all her hard work.
- The uniform shop had a 'bumper' of a first week, with 50 orders received.
- Janaline reported that the A.C.T. Government is putting together a list of sustainable uniform suppliers.
- There are new library bags on offer, and the dresses are being phased out (because we make only 5c profit, and McDonald's uniform shop still sell them).

4.11 Class Representatives Coordinator

- Teegan has taken over the job from Paula.
- She sent an update – at the moment, it is flowing along nicely. She should have class reps assigned next week and lists up and running.

4.12 Book Club

- Nil to report

4.13 School Banking

- Nil to report

4. Family picnic

- Oval booked for Wednesday of week 5, 3 March.
- Discussion about the benefit of providing food for families to buy – a lot of work with nil profit. This year food will not be on offer.
- Wendy will continue to organise.

5. Teacher's gifts post-camp

- Camps are in Week 7 and Week 8. Joel and Kirsty will organise wine and chocolates.

6. Long term options for the canteen

- The committee discussed potential outsourcing of the canteen. Janaline is concerned that the committee and school would lose control over sustainability and packaging. It should be the last option.
- Phil noted that the operation of the canteen takes a lot of time for the P&C, but he still believes our priority should be running it by ourselves (rather than outsourcing).
- Mish suggested a potential hybrid model.
- Joel noted that there is still a will to persist, so we will keep running it for the time being.

7. Re-allocation/advertisement of the \$10K grant we arranged for Helen

- The business training will be added to the advertisement for the canteen manager.

8. Fundraising calendar 2021

- Trivia night to be held next term.
- Kirsty mentioned that at the burger shop Grilled, there is a weekly donation to a local group. She will look into whether this is an option for the Aranda P&C.
- Bunnings B.B.Q., Jim and Joel will enter Aranda P&C into the lottery.
- Walkathon in term 3.
- Outdoor concert at the end of the year – Janaline suggested we could provide food.

9. Fete 2022

- Heather Clark has passed on cake stall materials to Sarah Wojtaszak, interested in coordinating the stall in 2022.
- Paul mentioned that we need a year to book rides.
- We need to advertise for fete coordinators in the newsletter and through parent reps.

10. Other business

11. Date of next meeting:

18:30, Wednesday 5 May 2021

APPENDIX A

Aranda P & C, 10.2.2021 – Principal's Report

1. Parent engagement Grant – \$10 781. Letter sent to Helen, Joel and I
2. 618 enrolments P-6. 27 classes.
3. Camps, Excursions & Carnivals to go ahead this year. We intend to hold an end of year concert (there may be issues with crowd size).
4. We are looking forward to welcoming parents back to assemblies. Numbers will be restricted to the parents of the class hosting the assembly. We will hold junior and senior assemblies this year (no whole school assemblies).
5. Teaching and Learning focus this year is Maths & Reading.
6. All parents/visitors are asked to check in and sign in at the front office
7. New Pedestrian Crossing
8. New 'Yarning Circle'.

APPENDIX B

Uniform Shop Report for Aranda P&C Meeting 10 February 2021

Prepared by Janaline Oh

Financials (1 December 2020 to 8 February 2021)

Opening balance \$9,650.70

Total sales: \$5,779.66

Total outgoing: \$4,009.97

Operating surplus: \$1,769.69

Closing balance: \$11,420.39

Uniform shop had a roaring start to the year, with 50 Flexischools orders in the first week (16 on the first day for new starters and 34 at the end of the week). We sold over \$4200 worth of stock in that week for an estimated profit of around \$1600. I would strongly recommend that the next uniform shop coordinator line up a couple of extra volunteers to help out with both the admin and the actual packaging and delivery of orders for the first week of term. Our busy periods are normally first week of term 1, middle to end of term 2 (changeover to winter clothes), and end of term 4 (particularly for preschool parents).

Second hand sales have been strong but are quite time consuming. The upside for the P&C is that all second hand sales are 100% profit. Also many parents really value being able to get second hand clothes, and it reduces clothing waste. I suggest the incoming coordinator and I brainstorm ideas for managing this better.