

Aranda Primary School P&C Association
Minutes
18:30, 5 May 2021

1. Welcome and attendance

Phil Gray (Principal), Wendy Robertson (Secretary), Joel Dalton (President), Penny McKenzie, Janaline Oh (Uniform Shop), Kirsty Munn (Treasurer), Marjorie Schmetzer, Jim Gilchrist

2. Apologies

Petra Cole, Teegan Coyle, Kath Kulhanek, Jono Dampney, Merisha Percival

3. Confirmation of minutes from the last meeting

The minutes of the last meeting were confirmed by Joel and seconded by Janaline.

4. Reports, written and verbal

a. Principal's Report – See Appendix A

- COVID protocols from term 1 have been updated and disseminated, which take into consideration advice from A.C.T. Health Department.
- Parent volunteers from kindergarten will be helping with various activities in the school.
- Phil is delighted to have parents back at assemblies.
- Lengthy discussion around fencing school, Phil explaining the issues.
- Phil passed on the gratitude of the staff to the P&C upon receiving the presents after camp.
- Professional learning of staff members has included autism, maths, music, dyslexia and conflict resolution.
- New approaches to strengthen parent resources and at-home learning of reading and maths include using statistics and YouTube.
- Janaline asked if the school needs more Aranda PS logo keep cups. Phil responded in the affirmative. **Janaline will organise more keep cups for the school.**
- Marjorie asked about the new curriculum being implemented in the A.C.T. Phil responded that it is currently in draft form, and some schools are trialing it.

b. Public Officer

- Jim reported that the handover is ready for Jono.
- The date for the trivia night is 31 July. It will be held at the Canberra Labour Club with Chris Wagner as the MC. A committee is in place and Petra will organise the prizes.

c. Treasurer

- Kirsty is currently trying to audit the accounts.
- She is in the process of organising fundraising for the P&C at Grilled and Bunnings.
- Kirsty is also sorting out the insurance for canteen employees

d. Uniform shop – See Appendix B

- Janaline reported her desire to recruit helpers for uniform shop, ideally 3.
- PayPal will no longer take credit card payments after June. She will investigate other options for payment.

- Janaline will talk to Jasmine regarding the opportunity for senior students to help out in the uniform shop.
- e. **Canteen** – Janaline reported on behalf of Mish
- The canteen committee are trialing a new menu. They have placed spaghetti bolognaise on the menu every day, and also testing cauliflower in mac and cheese. The plan is to add an Aranda 'garden pasta' to the menu in consultation with Myriam Davies.
 - The pasta packaging has changed, and the canteen is currently looking for alternatives to the sippa straws.
 - The canteen committee are working on a business case for a sushi maker and a new oven. Firstly they are going to trial sushi to check the demand. Sushi was the main desirable in the survey conducted last year.
 - Canteen treasurer is looking at methods to efficiently manage the accounts.
 - The canteen is still looking at pies to replace Mrs Macs pies which are individually wrapped. Nutritional standards are difficult to meet. Once a viable pie substitute is found, the plan is to recommend this substitute to the A.C.T. P&C Association to request substitution in all canteens.
 - Bianca resigned from the canteen committee, the P&C committee thanks her for her contribution.
 - The canteen committee has the position of secretary and communications officer vacant, and would love volunteers for these roles.
- f. **President**
- Joel described the many exciting events coming up that the P&C committee are organising, including trivia night, Bunnings sausage sizzle, wine tasting, walkathon, cherry drive and the fete. The fete will be held the end of term 4 in 2022.
 - Now that we have received the spending requests from the teachers, the committee is looking forward to providing the financial means for these.
- g. **Book club** – See Appendix C

5. Spending requests

- a. Myriam Davies would like to build a herb garden, for the school community. Grants are available from ACT government, and she is requesting that the committee provide the difference between the cost and grant allowance. **Unanimous approval from the committee to fund the difference between grant allowance and cost of herb garden.**
- b. Request from parents to upgrade the mountain bike track at the school and build extensions. Parents will apply for a government grant and are asking the P&C committee to pay the difference. The design of the track would be by a professional, and volunteers would assist to build. **Unanimous approval from the committee to fund the difference between grant allowance and cost of mountain bike track upgrade.**
- c. The school is requesting P&C funding assistance for the next stage of tree planting and terrace work in the grounds of the school. Phil suggested the work would cost between \$5000 and \$10000. **Joel moved a motion to fund \$7000 towards the tree**

planting and terrace work requested by the school. Jim seconded, with unanimous approval.

Kirsty suggested families and children could contribute a gold coin donation towards the purchase of trees. **Phil agreed and will action.**

- d. Teacher request for more recorders for the music program, at the cost of \$298.50. **Unanimous approval from the committee to fund the purchase of recorders for \$298.50.**
- e. Teacher request for 12 mini drones for technology program, at the cost of \$3000. **Unanimous approval from the committee to fund the purchase of 12 mini drones for \$3000.**
- f. Teacher request for 'Little Bits' – STEM kits. **Phil will action this request from the school's budget.**
- g. Teacher request for \$30000 to continue work with the preschool landscaping. **Phil will discuss further, potentially dividing up the work into smaller sections.**
- h. Teacher request for \$2000 to build a mud kitchen at the preschool. **Penny will discuss this request with preschool teachers.**
- i. P&C committee has made a suggestion to supply the school with a new portable PA system and blinds in the hall. Quotes required.

6. Communication and messaging to parents

Discussion about encouraging parental involvement in the P&C, and clear messaging. **Joel will draft a newsletter suggestion which will include past and proposed purchases for the school, and a break down of ways to help the P&C and their time requirements.**

7. Date of next meeting, AGM:

18:30, Wednesday 9 June 2021

APPENDIX A

Aranda P&C – Principal's Report – 5.5.2021

- Sam and I met with Wendy 28 April which prompted our note home to Kindy parents about volunteering.
- Updated COVID-19 Aranda School Protocols. I would like to make it clear that our Protocols have always been clear and well communicated. We had 2021 term 1 protocols in place at the beginning of the year. Our updated term 2 Protocols take on the most current advice from ACT Health and ACT Education. The emphasis is on SOCIAL DISTANCING (1 person per 2 square m) and CHECK IN at the front office. I don't care what is happening in other schools – we are following the correct protocols at Aranda.
- School Board News: We met as the new Board this morning. One new member (Kristy Youngman). The main point of discussion was a school fence (this came about because an Aranda parent recently wrote to the minister expressing safety concerns).
- The staff asked me to pass on their thanks to the P&C for the gifts they received when they returned from camp.
- Staff PL: Maths, Music, Dyslexia, Special needs (Autism) and conflict resolution.
- Parents can expect some communications home about how to support children to reach reading and Maths goals.

APPENDIX B

UNIFORM SHOP REPORT

Janaline Oh

Financials between 2021-03-22 and 2021-05-04:

Opening	\$9,244.86
Incoming	\$2,627.80
Outgoing	\$3,863.46
Net	-\$1,235.66
Closing	\$8,009.20

The payments were to LW Reid and Perm-a-pleat, and one to CMobile.

Uniform shop is going well. We had revenue of \$8,395 and profit of around \$3,500 in term 1 and \$1766 revenue and over \$800 profit this term.

We still haven't managed a hand over. We continue to look for ways of making second hand less time consuming - now looking at potentially just a couple of times a year and people sort through the boxes themselves. (Canberra High does this at parent info and parent teacher nights).

Would appreciate P&C members considering if they know anyone who might be willing to take on some uniform shop jobs. Thanks Wendy and Phil for establishing that we can get a roster of 5/6 students. We will raise with Jenny Coen.

APPENDIX C

BOOKCLUB REPORT

Ann Palmer

- More than \$3400 in orders were received for Term 1 - which means over \$650 in rewards for the school.
- Recent purchases that the school has made with the rewards money are stools for library and reusable worksheet sleeves for classrooms (photos attached).
- Thanks to Jenny Coen for her efforts as the school rewards co-ordinator - and welcome to Ellie Duckett who is taking over while Jenny is taking leave.
- I'll be sending out a call for volunteers later in the term to help with sorting - I'm also looking for someone to take over the role of organiser.

