**Aranda Primary School P&C Association**

**Minutes**

**18:30, 25 March 2020**

1. **Welcome and attendance via zoom**

Joel Dalton (President), Jono Dampney, Samantha Smith, Paula Banks (Class Reps), Petra Cole (Vice President), Janaline Oh (Uniforms), Ann Palmer (Bookclub), Jim Gilchrist (Public Officer), Kath Kulhanek, Kirsty Munn (Treasurer), Wendy Robertson (Secretary)

1. **Apologies**

Phil Gray (Principal)

1. **Confirmation of minutes from the last meeting**

The minutes of the previous meeting were confirmed by Joel and seconded by Petra.

1. **Discussion surrounding the effects of COVID-19 virus on Aranda Primary School**

* After school care currently open until the directorate closes it
* Canteen has closed down. The two employees are casual, and now without an income. Discussion surrounding other jobs for the employees, including helping out with book club orders. Potentially the P&C, as a small business, could get a grant from the government during the current pandemic to help with costs.
* Petra moved to continue paying employees for the next two fortnights, Joel seconded. The P&C will continue to support the employees and reconsider situation at the beginning of the next term.
* 13 boxes coming for book club orders, need to think about a way to distribute to parents, maintaining physical distancing, without them coming in all together to pick up.
* School has been doing a wonderful job at managing the fear and fatigue.
* Parents have been supporting teachers by donating money to the café Two Before Ten for teacher coffee etc.

**Action**: Paula will notify class rep parents about this opportunity to support the teachers

* Petra moved that the money for teacher presents post camp ($600) be redirected and will ask Phil how that money can best serve the teachers. Kath seconded.

**Action**: Petra to speak to Phil about gift for teachers

1. **Reports**
   1. **Principal**

Written report received with thanks – see Appendix A.

* 1. **President**
  + Nil to report
  1. **Treasurer**
  + Kath has submitted accounts up to 2017, and currently working through 2018 and 2019.
  + Joel is looking into cleaning up access to the accounts.
  + P&C currently is well funded, but not much prospect of raising money.
  + Discussion surrounding potential financial support from the P&C to purchase online resources for the school.

**Action**: Kath will communicate with Phil regarding the new wish lists of the teachers.

* 1. **Public Officer**
  + Nil to report
  1. **Board**
  + Nil to report
  1. **ACT Council of P&C Associations Update**
  + Nil to report
  1. **Fundraising and Events**
  + Nil to report
  1. **Music and Arts Program**
  + Music and arts programs still going through zoom.
  1. **Canteen**
  + See previous discussion surrounding closure
  1. **Uniform Shop**
  + Nil to report
  1. **Class Rep**
  + Parent reps are a potential resource to help the community.
  + Paula will communicate through them our appreciation for the teachers, the book club upcoming arrival, and that the canteen is closed.
  1. **Book Club**
  + See previous discussion surrounding arrival of order.
  1. **School Banking**
  + Nil to report

1. **Date of next meeting: 18:30, Wednesday 13 May 2020**

**APPENDIX A**

Aranda P & C Principal’s report – Week 8, Term 1, 2020

1. COVID-19 update:

My most recent update was sent home to all parents on Monday, March 16. It is important that I continue to communicate with parents during these difficult times. However, I will not be sending out too many messages because then people stop reading them. I am asking for our parent community to trust the staff to operate the school in a safe and hygienic way. Respectful and effective communication is a two way street.

1. Camp postponements:

Unfortunately, I had to postpone all camps. I sent an sms message home to all 5/6 parents at 7.06pm, March 15 to inform them of the postponement. The message only made it to staff. An email message was sent at 11.01pm later the same night which was not my intention. We have recently carried out a check of our SAS sms system and I am confident that it will now work efficiently.

1. Welcome Picnic:

I have heard that the welcome picnic went well. I was unable to attend as I was at a previous engagement.

1. Canteen Roller Door:

We will be using the same company who carried out the Hall and Gym upgrade. I will let you know when we have a start date. Expect some disruption, maybe even temporary closure.

1. P&C donation:

At our last meeting, the P&C agreed to donations of $5k for our sensory garden and $10k for the Preschool grounds upgrade. Do you know when these funds will be available?